

Dress To Impress!

Employers make judgements and form opinions of candidates within the first minute of an introduction. You really never get a “second chance to make a first impression.” Therefore, it is essential to present yourself in a neat, business-like and professional manner.

Guidelines For Success

Business Professional



- Dark colored suit (dress pants/skirt and blazer/jacket)
- Solid or subtle-patterned dress shirt or blouse
- Contrasting tie
- Dress shoes (dark polished business shoes and matching dress socks, polished pumps or medium heels)
- Conservative or minimal jewelry
- Conservative and clean haircut and style, neatly groomed
- Clean shaven
- Subtle, natural make-up
- Light or no cologne/perfume

TIP:

Your culture, religion and gender may influence your choice of business attire.

Business Casual



- Jacket, blouse or cardigan with pants or knee high skirt
- Conservative knee high dress
- Collared button-up shirt
- Dark pants or khakis
- Close-toed shoes
- Trimmed facial hair
- Subtle, natural make-up
- Light or no cologne/perfume

AVOID:

Piercings
Visible tattoos
Unkept hair or facial hair
Sneakers
Athletic wear
Jeans
Shorts
Clothing with holes, rips or wrinkles
Clothing too tight, too loose or revealing